

REFERENCES

List below three persons not related to you who have knowledge of your work performance within the last three years.

NAME _____

ADDRESS _____

OCCUPATION _____

TELEPHONE NUMBER _____ NUMBER OF YEARS ACQUAINTED _____

NAME _____

ADDRESS _____

OCCUPATION _____

TELEPHONE NUMBER _____ NUMBER OF YEARS ACQUAINTED _____

NAME _____

ADDRESS _____

OCCUPATION _____

TELEPHONE NUMBER _____ NUMBER OF YEARS ACQUAINTED _____

PLEASE READ CAREFULLY. INITIAL EACH PARAGRAPH AND SIGN BELOW

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I hereby authorize the company to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

DATE _____ SIGNATURE _____



P L E A S E P R I N T

DATE _____

NAME _____ LAST _____ FIRST _____ MIDDLE _____

HOME PHONE _____ SOCIAL SECURITY NUMBER _____

PRESENT ADDRESS _____ NUMBER _____ STREET _____

_____ CITY _____ STATE _____ ZIP _____

PERMANENT ADDRESS _____ NUMBER _____ STREET _____
(if different from present address)

_____ CITY _____ STATE _____ ZIP _____

EMPLOYMENT DESIRED

Position applying for _____

Are you applying for **Regular full-time work?** yes no **Regular part-time work?** yes no

What days and hours are you available to work? _____

Are you available for work on weekends? yes no

Would you be available to work overtime, if necessary? yes no

If hired, on what date can you start work? _____

Salary Desired \$ _____ per _____